

**CHECKLIST: BUSINESS VISIT TO NORWAY**  
**(Please, submit documents in this order)**

**DOCUMENTS FROM THE THAI APPLICANT:**

*Please check the boxes below and sign to confirm which documents you have submitted:*

- Passport photo** (not older than 3 months, 2 inches in size, white background, with no glasses and glued to the application form.)
- Passport** (both new and old passport(s) if any).
- Copy of the applicant's passport** (Place and date of issue, expiration date, previous visas, valid resident/work permit in Thailand etc).
- Invitation from Norwegian company stating the purpose and length of the visit** (this should be in original and written on company letterhead paper).
- Documents confirming employment or that the applicant owns a private business** (this should be in original and written on company letterhead paper).
- Copy of the applicant's bank statements for the last 6 months** (bring also original).
- Confirmed booking of roundtrip air ticket, with fixed travel dates of maximum 90 days.** (Do not buy the ticket until visa has been granted. Note: If the application is approved, the visa will be issued according to the dates on the booking).
- Compulsory travel medical insurance, covering all Schengen countries,** (see separate information)
- Confirmation of accommodation in Norway**
- Travel itinerary**
- Bank statements from the company in Thailand**
- Letter granting Power of Attorney** (Optional for applicants who want another person to represent them in the case) Separate form is obtainable at the Embassy.

**NOTE: There is an additional checklist for tailors and jewelry sales people**

**IMPORTANT**

I hereby confirm that I personally have submitted this application for a visa and that all information stated in the application and the supporting documentation is true. I am aware that providing incorrect information or falsified documents deliberately are punishable acts by both Thai and Norwegian law and will lead to refusal of visa.

Date: \_\_\_\_\_ Place: \_\_\_\_\_ Signature: \_\_\_\_\_

**For official use only.**

Received:	Reference no.:	
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